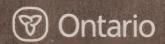
nistry of Training, leges and Universities



Government Publications

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CHOLARSHIP
rogram

2004–2005

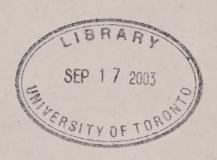
Information, Instructions, and Application Form

CAZON DG -ZZ14

This publication is available on the Ministry of Training, Colleges and Universities website, at http://osap.gov.on.ca.

CHANGES IN THE ONTARIO GRADUATE SCHOLARSHIP PROGRAM, EFFECTIVE 2004-2005

- All letters or separate sheets attached to Report 1 and Report 2 must be signed by the referee.
- Only the documentation outlined on pages 6 and 7 of this booklet should be submitted. Any other documentation (e.g., résumés, papers, books, additional references) will not be accepted.
- The list of academic accomplishments (page 6, item 4) **must be one page only**. The plan of study submitted by a doctoral-level applicant (page 6, item 5) or the statement of interest submitted by a master's-level applicant (page 7, item 6) **must be one page only**.
- Please ensure that you are completing the **2004–2005** application form, reports, and summary sheet.



Cette publication est également offerte en français sous le titre suivant : Régime de bourses d'études supérieures de l'Ontario, 2004-2005 : Informations, instructions et formulaire de demande.

This publication is available on the Ministry of Training, Colleges and Universities website, at http://osap.gov.on.ca.

PURPOSE OF THE SCHOLARSHIP

The Ontario Graduate Scholarship (OGS) program is designed to encourage excellence in graduate studies at the master's and doctoral levels.

NUMBER OF SCHOLARSHIPS AWARDED

For the 2004–2005 academic year, a total of 2,000 scholarships will be awarded. Of these, 60 scholarships will be awarded to students who have been admitted to Canada as visitors with a student visa.

In addition, some of these scholarships, called institutional scholarships, will be awarded to nominated students at selected universities – namely, Brock University, Lakehead University, Laurentian University, Ryerson Polytechnic University, Trent University, and Wilfrid Laurier University. These universities may nominate up to ten students each for the institutional scholarships. Nominated students must pursue their graduate studies at the nominating university. To be eligible, nominees must meet the citizenship requirements, be approved by the selection board, and satisfy all conditions of eligibility. Visitors with a student visa are not eligible for institutional scholarships. For additional information about the institutional scholarships, contact your graduate studies office.

VALUE OF THE SCHOLARSHIP

An Ontario Graduate Scholarship is awarded for one academic year, which may consist of two or three consecutive terms. One-term awards are not granted. For 2004–2005, the value of the OGS is \$5,000 per term. Thus, you may receive \$10,000 for two consecutive terms or \$15,000 for three consecutive terms. The Province of Ontario contributes two-thirds of this amount and the university provides one-third.

Your award may begin in May 2004, September 2004, or January 2005.

ELIGIBILITY

You are eligible to apply for an Ontario Graduate Scholarship if you:

- plan to be enrolled full time in an approved graduate program leading to a master's or doctoral degree at an Ontario university that is financially assisted by the Government of Ontario (as defined by Ontario Regulation 237/90, as amended). Check with your graduate studies office or the Ministry of Training, Colleges and Universities to determine if your proposed program is approved;
- are a Canadian citizen or permanent resident (the "landed on" date on your permanent resident document can be no later than November 17, 2003), or have been admitted to Canada with a student visa dated no later than November 17, 2003.

In addition:

- Applicants entering the first or second year of graduate studies at the time of application must have an overall average of at least A-, or the equivalent, on the last 20 one-term/semester courses, or the equivalent, completed.
- Applicants entering the third year or beyond of graduate studies at the time of application must have an overall average of at least A-, or the equivalent, on all graduate courses completed.

Students who are unable to study full time due to a disability are eligible to apply for and hold an OGS award. These students must meet all other eligibility requirements.

You are **not eligible** to apply if you are a refugee claimant and do not have a student visa.

If you have been determined to be ineligible for funding under the Ontario Student Assistance Program, have defaulted on a Canada or Ontario Student Loan or a loan made under the Ontario Venture Capital Program, or have failed to make satisfactory repayments on an Ontario Student Grant overpayment, you may be ineligible for an OGS award.

Eligibility conditions

The following conditions may affect your eligibility for an OGS award:

- You can receive a lifetime maximum of four years of governmentfunded student awards. This maximum includes awards offered by the following agencies:
 - the Ontario government, through the Ontario Graduate Scholarship Program,
 - the Social Sciences and Humanities Research Council of Canada (SSHRC),
 - the Natural Sciences and Engineering Research Council (NSERC),
 - the Canadian Institute of Health Research (CIHR) (formerly the Medical Research Council).
- You cannot hold a scholarship from SSHRC, NSERC, or the CIHR, or an Ontario Graduate Scholarship in Science and Technology (OGSST) at the same time as an OGS.
- You can receive up to two OGS awards at the master's level. The award is tenable during either one or both of the first two academic years (12-month periods) of a master's degree program, but not after the second year.
- You can receive up to four OGS awards at the doctoral level.
 The awards are tenable during any of the first five academic
 years (12-month periods) of a doctoral program, but not after
 the fifth year.

CONDITIONS OF THE SCHOLARSHIP

If you receive an OGS award, you must comply with the following conditions:

- You must be enrolled as a full-time student in an approved graduate program for the tenure of the award. If you withdraw, transfer to part-time status, or fail to complete a term, you will be required to repay the award.
- You may hold one OGS award for either two or three consecutive terms.

- · You cannot hold an award for only one term.
- You cannot be enrolled in a qualifying or "make-up" year or be on a paid educational leave or sabbatical.
- You may, though only with your university's approval, change to another discipline or to another approved program during the tenure of the award.
- You may hold other awards that, together, have a maximum value of \$10,000 per year. You may also accept research assistantships, part-time teaching positions, or other employment that does not affect your status as a full-time graduate student. The total time you spend on duties pertaining to employment must not exceed an average of ten hours per week.
- You must notify both your institution and the ministry if you change your mailing address.

APPLICATION PROCEDURES

You may submit only one OGS application for the 2004–2005 academic year. You may use the application stapled into this booklet, which has a unique bar code, but not a photocopy of that application. However, you may use a printed or photocopied application taken from the website. You do not have to be registered at an Ontario university or enrolled in a graduate program when you apply for an OGS award. If you are not currently registered, provide your last student number in the student number field.

When completing the Education section of the application form, you must use the discipline names and codes listed at the back of this booklet.

There are different application procedures (1) for applicants who are currently enrolled as full-time students in an Ontario university, (2) for applicants who graduated from an Ontario university at any time between November 17, 2002, and November 17, 2003, and are not currently registered, and (3) for applicants who are not currently enrolled in an Ontario university. If you are a part-time or special student, you may use either of the application procedures identified under (1) or (3) above.

Applicants who are currently enrolled as full-time students in an Ontario university

If you are **currently enrolled** as a full-time student in an Ontario university, your institution is responsible for processing your application. Please contact your graduate studies office to begin the application process and to find out what procedures you must follow to complete this process.

You **must** submit your completed application form and all supporting documentation to the graduate studies office or your department at your university.

The ministry has established a deadline date of November 17, 2003. Please note, however, that your institution will set an earlier internal deadline.

It is your responsibility to ensure that your application form and supporting documentation are received by the graduate studies office or your department by their specific deadline date. The Ontario Graduate Scholarship program does not accept incomplete or late applications.

Applicants who graduated from an Ontario university between November 17, 2002, and November 17, 2003, and are not currently registered

If you graduated from an Ontario university between November 17, 2002, and November 17, 2003, and are not currently registered at an Ontario university, the institution from which you graduated is responsible for processing your application. You must follow the procedures above for applicants who are currently enrolled as full-time students in an Ontario university.

Applicants who are not currently enrolled in an Ontario university (direct applicants)

If you are **not currently enrolled** in an Ontario university, the Ministry of Training, Colleges and Universities is responsible for processing your application.

The ministry application deadline date is **November 17, 2003.** You must submit your completed application form and all supporting documentation directly to the ministry, at the address given on page 8. **Please note that reports and transcripts may be sent with the application or sent separately.**

It is your responsibility to ensure that your application form and supporting documentation are received by the ministry by the deadline date. Therefore, you should take into account the amount of time needed by the postal service to process and deliver mail. If your application is incomplete or late, you will be disqualified from the competition.

SUPPORTING DOCUMENTATION

The following supporting documentation must be submitted with your completed application form or sent separately by the appropriate deadline date:

- 1. all university transcripts of marks for academic studies completed up to August 31, 2003;
- 2. Report 1 from the professor who is *most* familiar with your work. All attached letters or separate sheets must be signed by the referee;
- 3. Report 2 from a professor who is familiar with your work. All attached letters or separate sheets must be signed by the referee; *Note:* Under the Freedom of Information and Protection of Privacy Act, the use of Reports 1 and 2 is mandatory. Other forms or letters will not be accepted as substitutes.
- 4. a one-page, double-spaced, typewritten list of your significant academic accomplishments for example, scholarly publications (differentiate between refereed, non-refereed, etc.), patents, conference presentations, and other evidence of scholarly activities, if applicable;
- 5. for all applicants who will be enrolled in doctoral-level studies during the tenure of the award: a one-page, double-spaced, typewritten plan of study; or



Ministry of Training, Colleges and Universities

PHOTOCOPIES OF THIS APPLICATION FORM ARE NOT ACCEPTABLE. TYPE OR PRINT IN DARK INK.

PEI	RSONAL DATA
01	Social Insurance Number 30 Student number
02	Last name
03	First name and middle initial
	If married, previous last name
04	Permanent mailing address as of May 2004 (University department address is not acceptable.) Apartment Number and street
05	City, town, or post office 08 Postal code
09	Country
	Area code and telephone number
10	Date of birth
	Day Month Year 1. Male 2. Female
12	First language do you prefer to receive correspondence?
	☐ 1. English ☐ 2. French ☐ 3. Other ☐ 1. English ☐ 2. French
14	Citizenship status
	I. Canadian citizen 2. Student visa 3. Permanent resident (complete item 15)
15	Date permanent resident status received Day Month Year





Ministry of Training, Colleges and Universities

PHOTOCOPIES OF THIS APPLICATION FORM ARE NOT ACCEPTABLE. TYPE Name	REFERENCES		
	Name of professor		
Student number	I value of professor		
	University		
EDUCATION			
Proposed studies for the 2004–2005 academic year	Name of professor		
Discipline code* Discipline name*	University		
17 Proposed level of study for 2004–2005 L. Master's 3. Doctorate	TRANSCRIPTS		
18 Date you expect to receive your degree for proposed			
studies (This date cannot be prior to December 2004.)	Indicate which universities transcripts are from.	Year(s) trans	script cover
rionon fear	* University	from	to
Current studies University			
Discipline code* Discipline name*	DOCUMENTATION		
20 Current level of study	Are you a part-time or special student?		
☐ I. Bachelor's ☐ 2. Master's ☐ 3. Doctorate	Yes No		
21 Date you expect to receive your Month Year	Lies Livo		
degree for current studies	If "Yes", are you submitting your documents direct	y to the ministry?	
Previous studies	Yes No		
University	The following is to be completed only by app	licants applying	
	directly to the ministry.		
22 Discipline code* Discipline name*		Attached	Sent Separately
	Report I		
23 Degree received	Report 2		
☐ I. Bachelor's ☐ 2. Master's ☐ 3. Doctorate	Official undergraduate transcripts		
24 Date degree received Month Year	Official graduate transcripts (if applicable)		
	Statement of interest (if applicable)		
Previous studies	Plan of study (if applicable)		
University			
	List of academic accomplishments (if applicable)		
	List of academic accomplishments (if applicable) List of other scholarships/awards (if applicable)		
Discipline code* Discipline name*			
	List of other scholarships/awards (if applicable) Summary sheet		
26 Degree received	List of other scholarships/awards (if applicable)		
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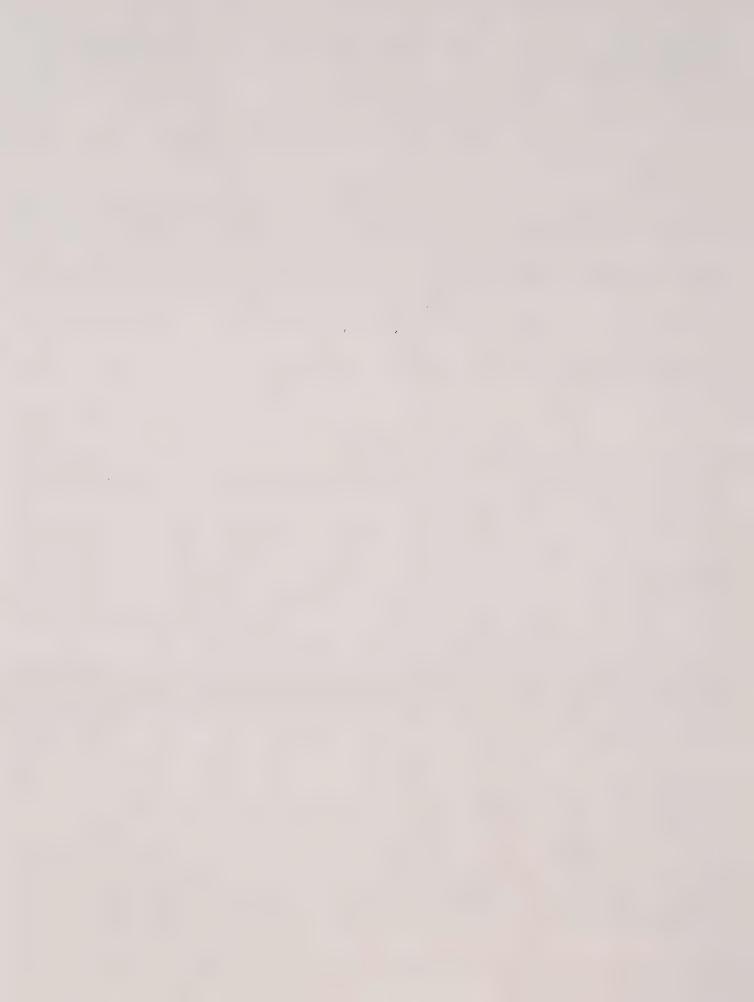
REPORT I: Reference from the professor who is most familiar with candidate's work

Note: Under the Freedom of Information and Protection of Privacy Act, the use of this form is mandatory.

INSTRUCTIONS

This form is composed of two parts. In section A the candidate must provide personal information. The candidate must also indicate the deadline date for returning this form and the address to which the form is to be returned. Complete information about deadline dates and where to submit the application form and documentation is given in the instruction booklet. Section B must be completed by the professor who is most familiar with the candidate's work and who is providing the reference. The completed report should be sent by the professor to the appropriate address by the deadline date.

Full name								Student number	
Name of university at which you are	currently enrolled		Current o	department	:			Name of intended of	liscipline
Please submit Report 1 by:			Please	send Rep	ort I to (in	dicate f	ull address):		
B. TO BE COMPLETED BY	PROFESSOR								
Carefully mark the category that								-	,
previously evaluated. Referees ar		ne strictest i	interpretat	ions of the	e rankings i	ndicated	d below. For	example, the ranki	ng of a student in
the top category is expected to o	occur intrequently.								
	Top 2%	Top 5%	T	ор 10%	Top 2	0%	Top 50%	Lower 50%	Unable to evaluate
A. Background preparation									- co cvaraace
B. Originality									
C. Present ability at research									
D. Research potential									
E. Industriousness									
F. Judgement									
G. Oral and written skills									
H. Overall ability									
On a separate sheet please elaborate complete, sign, and return this	e on the assessmen	t above. Yo	ou may add	other rel	evant comm	nents. P	lease type or	print clearly. You	must
	report form. Tot	- Indae sigi	- an accae						
Taking all factors into consideration,	I would rank this	candidate:	A+		Α	A- [B+	В	B
I knew the candidate in my capacity as									
during the period	(month/year)		***************************************		to		(m	onth/year)	
Name				Title					
Department				University					
Under the Freedom of Information and Protect	ion of Privacy Act, the m	ninistry has resp	ponsibilities re	especting the	proper collec	ion, reten	tion, use, and dis	closure of personal info	rmation. The persona
Under the Freedom of Information and Protect information on this form is collected under the Graduate Scholarship Program, Because this re upon request. Questions about this collection s	Ministry of Colleges and	d Universities A	Act, R.S.O. 19 ut the applica	90, c. M.19, a nt_the inform	arid Regulation mation may no	t only be t	s ased by the minis	try but may also be disc	losed to the applican
telephone: (807) 343-7257.							Date		
Signature							Date		





REPORT 2: Reference from a professor who is familiar with candidate's work

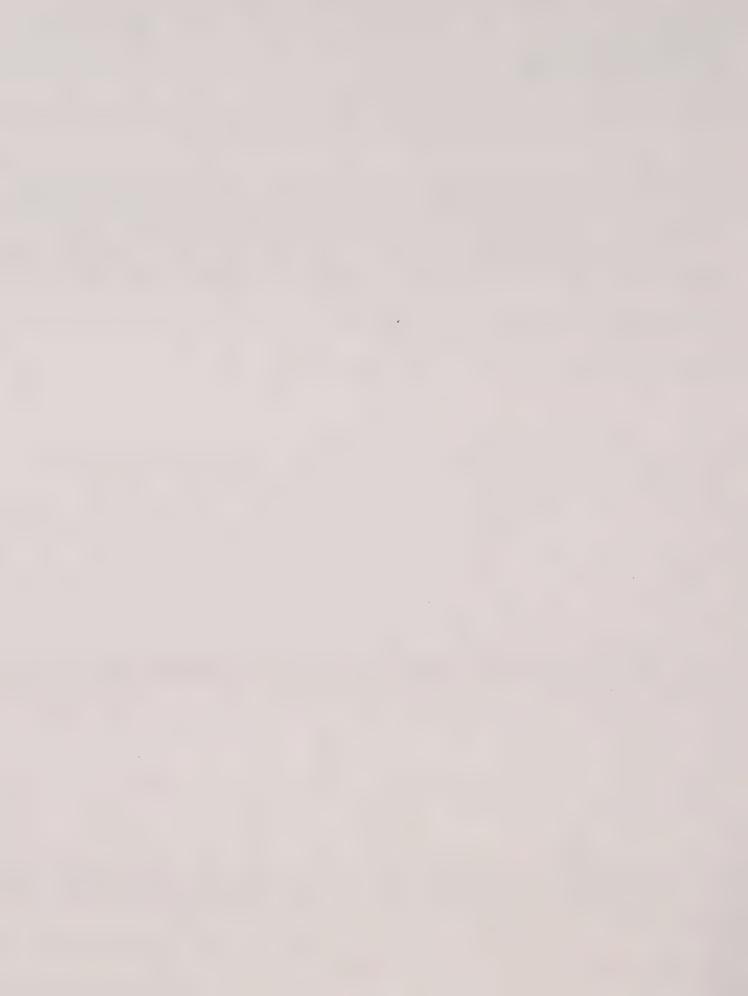
Note: Under the Freedom of Information and Protection of Privacy Act, the use of this form is mandatory.

INSTRUCTIONS

34-1703 (Revised 07/03)

This form is composed of two parts. In section A the candidate must provide personal information. The candidate must also indicate the deadline date for returning this form and the address to which the form is to be returned. Complete information about deadline dates and where to submit the application form and documentation is given in the instruction booklet. Section B must be completed by a professor who is familiar with the candidate's work and who is providing the reference. The completed report should be sent by the professor to the appropriate address by the deadline date.

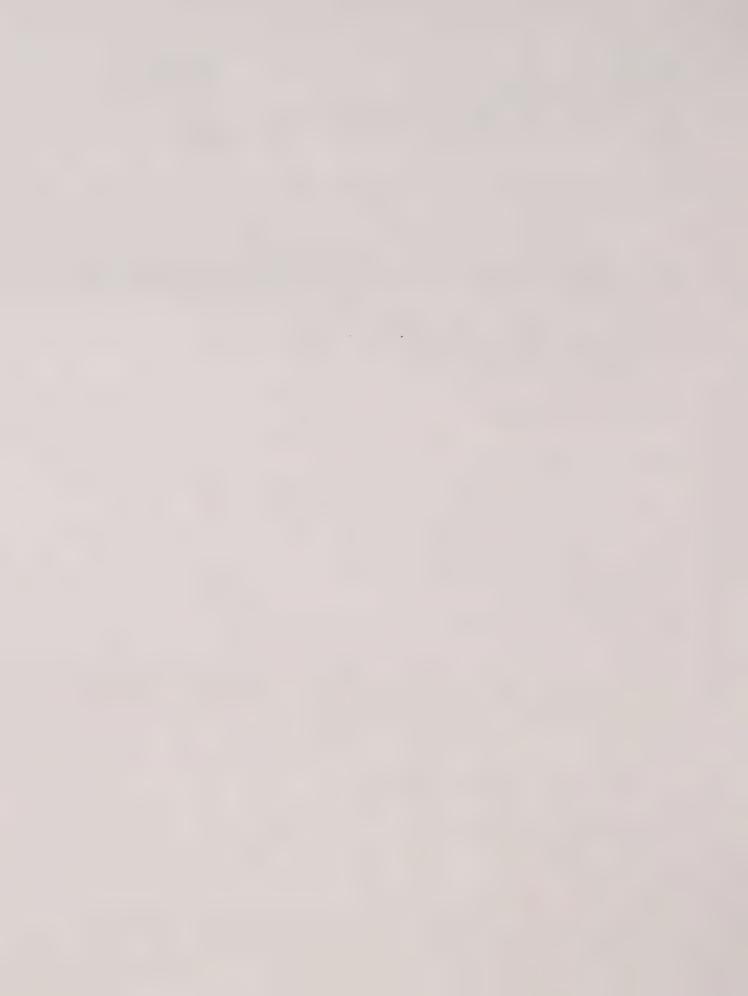
	ıll name							Student number	
N	ame of university at which you are	currently enrolled		Cyrren	deparsment			Name of intended d	iscipline
P	lease submit Report 2 by:			Please	e send Repo	ort 2 to (indicate	full address):		
						(,		
C	O BE COMPLETED BY arefully mark the category that reviously evaluated. Referees ar	best describes this e asked to apply th	ne strictest in					_	,
th	e top category is expected to c	Top 2%	Top 5%		Top 10%	Top 20%	Тор 50%	Lower 50%	Unable to evaluate
Α.	Background preparation			_					to evaluate
В.									
C.	Present ability at research								
D.	Research potential								
E.	Industriousness								
F.	Judgement								
G.	Oral and written skills								
	Overall ability								
On a	separate sheet please elaborate plete, sign, and return this r	e on the assessment of the contract of the con	nt above. You <mark>u must sign</mark>	all atta	d other rele	evant comments. ers or separate	Please type or sheets.	print clearly. You	must
	g all factors into consideration,	I would rank this	candidate:	А	+	A A	B+[В	B- []
Takin	v the candidate in my capacity as		***************************************		***************************************		***************************************		***************************************
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l knev	the period							ionth/year)	
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l knev					Title		(п	oner, year y	
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Summary Sheet



	name		Student number
Pro	posed discipline code	Proposed level of s	cudy
mu	e departmental ranking committee at the can st sign this form. All candidates must complet he ministry must sign this form.	didate's university r te items 5–10. Cand	nust complete items I–4 and idates who are applying directl
1.	Grade average (percentage or grade point averag OGS eligibility – see page 2 of the brochure)	e as required for	
2.	Overall departmental ranking (e.g., 2/20)		
3.	Referee I – overall ranking		
4.	Referee 2 – overall ranking		
5.	Current OGS recipient (Yes/No) (Note: OGS do	pes not include OGSST	·)
6.	Number of Ontario Graduate Scholarships h	eld	
7.	Total number of other awards or scholarship while attending university	s held	Internal External
	·	s held • submitted .Fi	External
	while attending university	• submitted .Fi	External
	while attending university	• submitted .Fi	External rst author
	while attending university	• submitted .Fi	External rst author Co-author
	while attending university	• submitted .Fi	External rst author Co-author rst author
	while attending university	• submitted .Fi	External rst author Co-author Co-author
8.	while attending university	• submitted .Fi	External rst author Co-author Co-author rst author rst author
9.	Number of refereed journal publications:	• submitted . Fi • in press Fi • published Fi ers, reports)	External rst author Co-author Co-author rst author rst author



- 6. for all applicants who will be enrolled in master's-level studies during the tenure of the award: a one-page, double-spaced, typewritten statement of interest, including your reasons for pursuing a master's program in your chosen field;
- 7. a list of other scholarships and academic awards received, if applicable; and
- 8. a completed summary sheet form.
 - If you are currently enrolled in an Ontario university or you graduated from an Ontario university at any time between November 17, 2002, and November 17, 2003, your departmental ranking committee will complete items 1–4 and sign the summary sheet. You must complete items 5–10.
 - If you are not currently enrolled in an Ontario university (i.e., you are a direct applicant), you must complete items
 5-10 and sign the summary sheet.

If you are currently enrolled in an Ontario university or you graduated from an Ontario university at any time between November 17, 2002, and November 17, 2003, your department will complete a departmental ranking sheet and submit it with your file to the ministry.

NOTIFICATION AND ACCEPTANCE

Only the applications that are complete, that include all the required documentation, and that are received by the appropriate deadline date will be considered by the selection board. All others will be withdrawn from the competition. No late documentation will be accepted.

You will receive notification on or about April 16, 2004, concerning the outcome of the competition.

If you are successful, you will receive a letter of notification and be asked to indicate your acceptance or refusal of the award by completing a Response Form. You will also be requested to submit the following proof of eligibility:

- 1. a photocopy of a valid Social Insurance Number card; and
- 2. a photocopy of proof of Canadian citizenship or permanent resident status, or a student visa.

The Response Form and proof of eligibility must be submitted to the ministry within four weeks of the date of the letter of notification, or the award will be cancelled automatically.

PAYMENT OF THE SCHOLARSHIP

The scholarship will be paid out by the university at which the award is tenable. The payments will be made according to the university's standard procedures for paying graduate awards, which may involve payment by instalment through the term. Contact your graduate studies office for information on payment procedures.

RENEWAL OF THE SCHOLARSHIP

OGS awards are not automatically renewed. You must submit a new application each year (12-month period).

ADDITIONAL INFORMATION

If you have any questions about the application procedures or if you require additional information about the OGS program, contact the graduate studies office or your department at the institution in which you are currently enrolled, or write to or call the Ministry of Training, Colleges and Universities at:

Ontario Graduate Scholarship Program Student Support Branch Ministry of Training, Colleges and Universities PO Box 4500 4th Floor, 189 Red River Rd Thunder Bay ON P7B 6G9

Telephone: (807) 343-7257 Toll-free: 1-800-465-3957

Telephone Device for the Deaf: 1-800-465-3958

Additional information is also available on the Internet at: http://osap.gov.on.ca

DIVISIONS AND DISCIPLINES

When completing the Education section of the application form, use the following discipline codes and names for your proposed, current, and previous studies. Where applicable, the discipline code and name are followed by a list of programs that may be included in the discipline. If your discipline is not on the list, use the code and name of the discipline that most closely corresponds to it.

Humanities Division

- 100 Classical and Medieval Studies may include Classics/ Classical Architecture and Museology
- .101 English
- 102 Fine Arts may include History of Art, Music, and Visual Arts
- 103 French
- 104 History
- Modern Languages may include Comparative Literature,
 Drama, German, Linguistics, Romance Languages, Slavic
 Languages, and Translation
- 106 Multi- and Interdisciplinary Studies may include Aboriginal Studies, Canadian Studies, Gender Studies, and Women's Studies
- 107 International Studies may include East European Studies, Islamic Studies, Middle Eastern and East Asian Studies, Near Eastern Studies, Post-Colonial Studies, and Sanskrit/Indian Studies
- 108 Philosophy
- 109 Religion may include Religious Studies and Theology
- 110 Cultural Studies may include Communications, Film, Journalism, and Media
- 111 Theory and Criticism
- 112 History and Philosophy of Science

Social Sciences Division

Disciplines

- 200 Anthropology/Prehistoric Anthropology
- 201 Applied Social Science may include Aboriginal Studies, Child Development Studies, Child Studies, Consumer/ Family Studies, Criminology, Gerontology, Law, Physical/ Health Education, and Recreational/Leisure Studies
- 202 Economics
- 203 Education
- 204 Geography may include Geomatics
- 205 Library and Information Science may include Communication and Information Systems Science
- 206 Management and Administrative Studies may include Accounting, Business Administration, Health Administration, Industrial Relations, and Public Administration
- 207 Planning and Development Studies may include Agricultural Economics, Comparative Development, Environmental Studies, Rural Planning and Development, and Urban/Regional Planning
- 208 Political Studies may include International Studies, Political Economy, Political Science, and Social/Political Thought
- 209 Psychology
- 210 Social Work
- 211 Sociology

Applied Sciences Division

- 300 Aerospace
- 301 Biomedical Engineering
- 302 Chemical Engineering
- 303 Civil Engineering and Architecture may include Landscape Architecture

- 304 Computer and Software Engineering
- 305 Electrical and Electronics Engineering
- 306 Engineering Science may include Engineering Physics and Nuclear Engineering
- 307 Mechanical Engineering
- 308 Mining, Metallurgy, and Material Science
- 309 Systems and Industrial Engineering

Biological Sciences Division

- 400 Biochemistry and Biophysics may include Clinical Biochemistry
- 401 Environmental Sciences may include Agriculture, Ecology, Forestry, and Toxicology
- 402 General Biological Sciences may include Biology, Botany, Entomology, Microbiology, Mycology, Plant and Animal Biology, and Zoology
- 403 Genetics, Cell, and Molecular Biology
- 404 Therapeutic Sciences may include Nutrition, Occupational Therapy, Physical Therapy, Public Health, Rehabilitation Science, and Speech Pathology
- 405 Health Sciences and Human Biology may include Anatomy, Biomedical Science, Epidemiology, Food Science, Immunology, Kinesiology, Neuroscience, Pathology, and Physiology
- 406 Clinical Sciences may include Dentistry, Medical Sciences, Nursing, Optometry, Pharmacology, Pharmacy, and Veterinary Medicine

Physical Sciences Division

- 500 Chemistry
- 501 Computer Science
- 502 Earth Sciences may include Geology, Geomatics, Geophysics, and Physical Geography
- 503 Mathematics and Statistics
- 504 Physics may include Astronomy and Meteorology





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